

Record of Proceedings **BALDWIN CITY RECREATION COMMISSION**

BCRC—705 High St.—Baldwin City, KS
April 17th, 2019
7:00 p.m.

CALL TO ORDER

There was a quorum present and the meeting was called to order at 7:00 by Board President Honomichl. Present were:

- Sean Hare
- Melissa Stultz
- Doug Barth
- Doug Kerr
- Ginny Honomichl, Commission President
- Matt McClure, Director

EXECUTIVE SESSION

None

APPROVAL OF AGENDA

Board Member Stultz made a motion to approve the agenda as presented, Board Member Barth made a 2nd. Agenda passed 5-0.

PRESENTATION

None

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Minutes from March 20th BCRC Meeting.
2. Approval of Financial Statements from March 2019.

A motion was made by Commission Member Hare to approve the consent agenda for the April 17th BCRC Board Meeting. Commission Member Stultz made a 2nd. Motion passed 5-0.

OLD BUSINESS

None

NEW BUSINESS

1. Liability Insurance for BCRC

The current Liability Insurance for BCRC expires in May, the Board made a motion to approve Liability Insurance provider at an amount not to exceed \$15,000. Barth made a motion, Stultz made a 2nd, motion passed 5-0.

2. Waiver of Fees for charity events

In an effort to recoup some costs associated with running events at the sports complex, the Board approved a fee of \$200 to be collected from groups that put on tournaments for charity. Outside organizations (non-charity groups) will continue to follow the field rental policies.

3. Community Wellness Festival

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BCRC is now the operator of the Community Wellness Festival. The Board agrees this goes along with our mission. BCRC will not operate at a loss and will price vendors accordingly. No action taken.

DISCUSSION ITEMS

- Recreation Commission Summit Recap
Board President Honomichl provided a recap of the Recreation Summit held in Hays, KS April 3-4. Honomichl shared that the Summit was worthwhile, the educational sessions were appropriate, and the networking opportunities were very important.
- BCRC Sponsorship Partners and Stats
Director McClure shared with the Board that banner sales at the sports complex are up to \$7,775 so far this spring and baseball softball team sponsorships are sold out, raising \$3,100.
- Lotatorium Management
Director McClure shared with the Board that the City approved the design of the Lotatorium on April 16th and now the project will go out to bid. He also shared that BCRC is still being considered for management responsibilities.
- Smoke on the Bricks
Director McClure shared with the Board that current team numbers sit at 29 for the inaugural event.
- BCRC Strategic Master Plan
Director McClure shared with the Board that he has reached out to two consultants on the development of a strategic master plan and is gathering cost estimates currently.
- July Budget Meeting Date
Director McClure requested that the July Board Meeting be bumped to the 10th of July due to some availability issues. After discussion, the Board agreed to meet on Wednesday, July 10th as opposed to the 17th in 2019.

COMMISSION REPORTS

Staff Reports-

- Spring baseball/softball numbers:
 - Baseball 130
 - Softball 86
 - T-Ball 66
 - Little Slugger 66
 - TOTAL 348
- Baseball and softball games will begin the week of May 13th.
- T-Ball and Little Slugger games will begin May 21st.

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- Spring slow pitch softball league did not take. Moving forward BCRC will only offer a fall league.
- Banner sales for the spring sit at \$7,775
- Baseball/softball team sponsorships sitting at \$2,500 for the spring.
- Jr. Golf and SNAG golf program registration has begun. Baker head coach Andy Kelley will lead program.
- New micro soccer program led by Challenger is at 40 participants and has 3 weeks remaining.
- Concession operation at the sports complex has been open for home high school baseball and softball games.
- BCRC T-Ball and Little Slugger coaches' meetings to be held Sunday, April 14th.
- Pickleball survey is out and over 20 respondents so far.
- 2019 Youth Basketball season concluded Saturday, March 2nd. Sunday Open Gym has concluded as well.
- BCRC will partner with the Baldwin Police Department and offer a Cadet Law Academy for kids aged 8-12. The academy will provide kids the opportunity to learn about what it takes to become an officer and some of the tasks that officers tend to on a day to day basis.
- After School / Before School Program
 - Before School registration: 35
 - After School registration: 60
- Kids Day Out
 - Monday, April 22nd- Deana Rose (weather permitting, last KDO of the year)
- Pool passes for the 2019 season are currently on sale.
- Day Camp Inservice was held on Sunday, April 7th.
- 2019 Day Camp will run May 28-August 2
- Day Camp First Aid and CPR is May 21st.
- Day Camp is officially filled for the 2019 summer.
- Kids enrolled in Summer Day Camp will now have breakfast and lunch provide to them free of charge through the Free Summer Food Program.
- Swim Team Parent Night is Tuesday, April 23rd at 6:00pm.
- Poles were installed at the pool on Monday, April 8th that will hold flags that will indicate to swimmers where the wall is and when to make their turn. Use is primarily for swim team.
- All lighting around the pool has been rewired and lights inside pool have been reinforced. New heater has been installed at the pool as well.
- Scott Rochester will be the city employee responsible for maintenance at the pool in 2019.
- Upcoming training at the pool:
 - Swim Coaches Training- May 21

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- Lifeguard Training- May 23-26
- Water Safety Instructor (WSI)- May 29-31
- March Lunch Bunch went to Brookside Poultry, with 8 in attendance.
- On April 10th a group of 22 traveled to New Theatre to see the performance Biloxi Blues.
- On March 14th a group of 20 traveled to The Belvoir Winery in Liberty, MO for wine tastings and to hear the history of the current premises.
- Rock Creek Retirement Plaza is offering free movies in Ottawa once a month. BCRC took a group in March to enjoy Sining In The Rain, coupled with free popcorn and drinks.
- Diagnostic Imaging will have their Mobile Mammography in Baldwin City on April 15th.
- Mowing and painting soccer and baseball fields.
- Getting supplies ordered for spring.
- Acquiring bids for fence and gate repairs.
- New turf has been installed in all the bullpens at the Sports Complex. Turf will soon be replaced in the batting cages as well, this spring.
- New advertising banners and concession sign have been placed on outfield fences and the building.

Director Report-

- Tammy Michael took the Aquatic Facility Operator course through KRPA on March 20-21 and passed and has earned the AFO designation. As laid out in the BCRC policy manual, Tammy will receive \$250 from the commission for passing the class and earning the certification.
- Attended Recreation Commission Summit in Hays, KS April 3-4.
- Since January 1st, BCRC has approved \$1,867 in youth sports scholarships. This is at an 80% scholarship per program. Prior to this year scholarships were given at 100%. By comparison that would have been a total of \$2,190 if they were still given at 100%.
- Working with the Stage Committee on the Lotatorium project.
- Assisting the City to determine Common Consumption borders in the downtown area.
- Working to plan Tomorrow's Leaders Conference through KRPA as a member of the Professional Development Committee.
- Working with both the Finance Committee and Marketing and Promotions Committee on the Free Summer Food Program through USD 348.
- Community Wellness Festival took place on April 6th. Approximately 300 people were in attendance. BCRC took all registrations for the Wellness Festival in 2019.
- Continuing to sell sponsorship packages specific to July 4th, Smoke on the Bricks, Summer Concert/Movie Series and Maple Leaf Gravel Grind.
- Continue to stay in contact with Baldwin Golf Association to be sure July 4th and Summer Concert/Movie Series needs are being met.

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- Working with Chamber to help develop eye catching marketing pieces for July 4th, Smoke on the Bricks and Summer Concert/Movie Series.
- Currently 30 BBQ teams signed up to take part in Smoke on the Bricks. Registration will continue to mid-May. Lumberyard Arts Center is moving their BBQ event to run in conjunction with Smoke on the Bricks.
- BCRC's transient guest tax request was granted. These funds will be used to market both Smoke on the Bricks and July 6th. The transient guest tax was then repealed by city council at the same meeting.
- Wine Fest will become and Craft Beer/Wine event in June of 2019. Looking to partner with Chamber and Lumberyard on expanding current event.
- Gathering information on the formulation of a Strategic Plan for Baldwin City Recreation Commission. Have received information from Lose and Associates and began conversations with PROS Consulting.

EXECUTIVE SESSION

ADJOURNMENT

Next meeting currently scheduled for Wednesday, May 15th at 7:00 p.m. at the BCRC Office.